

Job/Person Specification

Job Description

Post Title: Fighting Fitness Judo (FFJudo) Coach

Location: Various locations around Surrey & Greater London

Key relationships: FFJudo Managing Directors

Start Date: Early 2020 - TBC

Job Purpose

To coach Judo in FFJudo Schools and Club program. Working within its current structure and helping to expand into new areas.

FFJudo has 3 main objectives 1. Increase Judo participation by offering fun, safe & inclusive classes. 2. Offer clear progression for all participants through gradings, competitions and camps 3. Deliver a high level of coaching throughout School and Club programs.

Key Responsibilities

1. Deliver Judo to children and young adults in a school or club environment.
2. Create and maintain a safe working and club environment at all times.
3. Create and maintain a positive and friendly environment for members to learn the sport of Judo.
4. To motivate and encourage participation in Judo at all levels with a focus on retention.
5. Provide Judo demonstrations and taster sessions in schools and community groups.
6. Maintain positive working relationships with local schools, teachers and parents to form strong, effective partnerships.
7. Monitor and evaluate the content and quality of each session and the progression of each member, each class and each club.
8. Prepare progressive and effective lesson plans.
9. Ensure that equipment is well maintained and is in a secure environment.
10. Ensure that class registers are taken and information is communicated to office staff daily.

11. Ensure participants have valid BJA membership. Monitor grades and keep online records up to date.
12. Help develop Judo in the local community through additional activities when required.
13. Provide a high level of customer care and customer interaction.
14. To complete ad hoc tasks as assigned to contribute to the success of FFJudo.

General Responsibilities

- Be willing to work outside normal office/school hours regularly such as evening and weekends.
- Be available to attend events and championships at locations in Great Britain.
- Positively promote Judo and FFJudo.
- Ensure good working practises at all times.

Job Requirements

- Qualified BJA level 2 & UKCC Level 2 Judo Coach (level 1 coaches may be considered if currently working towards level 2).
- Current driving licence
- Enhanced DBS disclosure
- The right to work in the UK

This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of the changing needs of the organisation.

Responsible to and managed by: FFJudo Managing Directors.

Person Specification

FFJudo is looking to recruit a reliable and hardworking Judo coach with a positive attitude who is motivated to deliver an excellent standard of Judo teaching. The applicant should be passionate about Judo and motivated to improve their knowledge and skills of coaching.

Education and Qualification	Essential	Desirable	Demonstrated through
Good standard of general education	X		Application/Interview
Valid coaching qualification to at least BJA Club Coach or UKCC level 2	X		Application/Interview
Minimum grade 1st Dan	X		Application/Interview

Knowledge and Experience	Essential	Desirable	Demonstrated through
1 year coaching experience in Judo		X	Application/Interview
Computer literate	X		Application/Interview
Experience of working with children and young adults in a leadership role.		X	Application/Interview
Experience of working in a teaching environment.		X	Application/Interview
Experience of working in sport		X	Application/Interview
Experience of performance pathways		X	Application/Interview
Competence in basic administration	X		Application/Interview

Skills and abilities	Essential	Desirable	Demonstrated through
Excellent communicator	X		Application/Interview
Must have good spoken and written English	X		Application/Interview
Sound knowledge of Judo	X		Application/Interview
Sound technical skills in Judo	X		Application/Interview
Good personal management skills with the ability to prioritise workloads effectively	X		Application/Interview
Able to problem solve and work on own initiative	X		Application/Interview
Ensure that specific tasks are carried out to the highest standards	X		Application/Interview
Ability to meet specific targets and deadlines	X		Application/Interview
Ability to work without supervision	X		Application/Interview
Flexible approach to day to day work and good time management.	X		Application/Interview

Other Criteria	Essential	Desirable	Demonstrated through
Current driving licence	X		Application/Interview
Enhanced DBS Disclosure	X		

Employment Details and Benefits

Job Title: FFJudo Coach

Starting Salary: £20,000 - £25,000 commensurate with experience, an incremental wage structure will be introduced after the probation period which will increase based on years worked, performance, and targets met.

Place of work: Various locations around Surrey & Greater London.

Tenure: Permanent subject to successful completion of probation period.

Period of Notice: 4 weeks

Hours of Work: Your normal hours of work are those hours necessary to fulfil the requirements of your position to the satisfaction of FFJudo. You will be required to work an average of 40 hours per week.

Holiday Entitlement: Your annual holiday entitlement will be 25 days in the complete holiday year. In addition to this, you will receive eight bank/public holidays. Note: holidays are pre-determined (1 week at Easter 2 weeks in August and 2 weeks at Christmas).

Company Vehicle: A company vehicle and petrol card will be provided to meet the requirements of the job role.

Uniform: You will be provided with FFJudo club T-Shirt, Hoody and judo suit at the successful completion of the probation period.

Tablet: To meet the requirement of your job role you will be provided with a tablet.

About Fighting Fitness Judo

Fighting Fitness Judo was established by Vince & Sam Skillcorn in 2015. There are currently 650 members of FFJudo across the schools and club program. The club members currently range from complete beginners to international competitors.

FFJudo combines a professional judo company with a close club environment, delivering a high level of coaching/service across all areas.

Vince & Sam are extremely passionate about FFJudo and British Judo, and are excited about expanding our coaching team.

Application Process

Application by completed application form together with a covering letter detailing skills, experience and suitability for the role.

An application form can be downloaded from the website www.fightingfitnessjudo.com/job completed applications should be sent to:

Email: info@fightingfitnessjudo.com

Office address can be given upon request for you to send a hard copy.

Closing date for applications: 29th November 2019

Interview Date: TBC

Selection Process

Shortly after the closing date, we will select candidates who most closely meet the requirements of the Job specification. Successful candidates will be invited to attend the next stage of the process.