

British Judo Association Election 2017

# Nomination Form

Non Executive Director



**YOUR DETAILS**

Title: Mr  Mrs  Miss  Ms  Other (please state):

Surname:  Forename(s):

Home address, including postcode:

Home tel:  Mobile tel:

Email:  Date of Birth:  /  /

Association License Number, if you have one:

**YOUR SUPPORTERS**

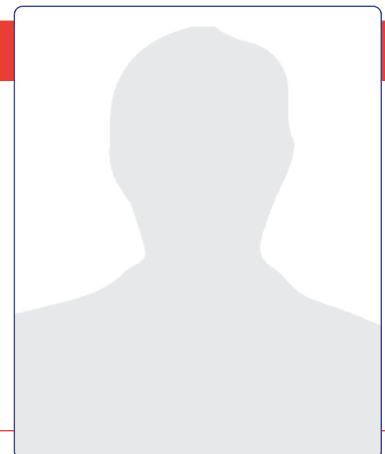
You need 5 clubs who agree to support your application. Please provide their details below:

Name of club: <input type="text"/>	Club number: <input type="text"/>
Supporter's name: <input type="text"/>	Supporter's signature: <input type="text"/>
Name of club: <input type="text"/>	Club number: <input type="text"/>
Supporter's name: <input type="text"/>	Supporter's signature: <input type="text"/>
Name of club: <input type="text"/>	Club number: <input type="text"/>
Supporter's name: <input type="text"/>	Supporter's signature: <input type="text"/>
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Supporter's name: <input type="text"/>	Supporter's signature: <input type="text"/>
Name of club: <input type="text"/>	Club number: <input type="text"/>
Supporter's name: <input type="text"/>	Supporter's signature: <input type="text"/>

**YOUR DETAILS**

Please write your name on the back of your photograph and fix it on top of this box on the right. A head and shoulders photo is ideal.

Alternatively, please email your photo, along with your completed nomination to [bjaj@uk-engage.org](mailto:bjaj@uk-engage.org)



**270 WORD CANDIDATE STATEMENT**

You can only write up to **270** words in total. If you write more than **270** words the extra words will not be sent to people to read. We will copy what you write exactly how it is written which means that you need to be careful not to make any mistakes.

Please answer the questions below by writing under each question in the space below.

You must not use more than **20** of your **270** words to answer the first question. You may divide the remaining **250** words between the other two questions as you chose.

**Why should members vote for you? (maximum 20 words)**

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**Please describe how you meet the criteria for the role**

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**What experience and skills do you feel you would bring to the role?**

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Total no. words for questions 1 -3 (max 270: )

## THE ROLE OF DIRECTORS

BJA Directors have no executive role and are expected to bring a different perspective from their experience and external activities. Directors are responsible for the health and wellbeing of the Association. In outline, they have the following duties:

**Duty of Skill and Care:** Directors have to make decisions that are reasonable given the circumstances and the knowledge that they have. This includes the skills and knowledge that a director brings to the job. For example, a lawyer or an accountant could be expected to give a higher standard of care than another director with less skill and/or experience.

**Fiduciary Duties:** Directors have to act in good faith. This means acting in an impartial manner that puts the interests of the Association before their personal interests. They are expected to reveal any conflicts of interest and to take no part in decision making when they are in a conflict of interest.

**Duties in Statute Law:** directors have to be aware of the Board's work by attending meetings, by reading minutes, correspondence and other materials provided and by making reasonable inquiries into the Association's affairs.

**Duty of Continuance:** Directors continue to have a responsibility even after resigning from a Board if it is found that they had knowledge of potential liabilities and neglected to do anything about them.

**Strategy:** Directors should constructively challenge and contribute to the development of strategy.

**Performance:** Directors should scrutinise the performance of management in meeting agreed goals and objectives and monitor the reporting of performance.

**Risk:** Directors should satisfy themselves that financial information is accurate and that financial controls and systems of risk management are robust and defensible.

**People:** Directors are responsible for determining appropriate levels of remuneration of the Chief Executive and have a prime role in appointing, and where necessary, removing the Chief Executive and in succession planning.

All details can be found on our website at: <https://tinyurl.com/y7hku6uy>

## CODE OF PRACTICE

The British Judo Association expects its staff and Board Members to recognise and avoid activities or investments which involve, or might appear to involve a conflict of interest. All employees and Board Members shall be expected to observe the guidelines described within this Policy.

### Potential Conflicts:

Potential conflicts may occur in a number of different forms:

- Where an individual is in a position to receive a direct financial gain from their involvement in the Association
- Where an individual is in a position to receive an indirect financial gain from their involvement in the Association
- Where an individual is in a position to influence a commercial contract for any development work funded by the Association

- Where an individual is in a position to influence the appointment of staff who will work for the Association
- Where an individual is in a position to influence the accounting process
- Where an individual has membership in, or involvement with, a particular Judo club who may receive support from the Association
- Where an individual has involvement with a particular Judo player who may receive support from the Association
- Where an individual has an involvement with any other potential partner of the Association (be it a Local Authority or any other Judo organisation)
- Where the employee of the Association is also employed by another organisation
- Where an employee of the Association is acting for other organisations in a self-employed/professional capacity

For further information about the working of the Board and the Governance of the British Judo Association, please follow the link below [www.britishjudo.org.uk/the-british-judo-association/governance/](http://www.britishjudo.org.uk/the-british-judo-association/governance/)

## ELIGIBILITY

Please confirm you are eligible to stand by agreeing to the conditions below:

### Eligibility declarations part 1

- I have no receiving order made against and have not made any arrangement or composition with my creditors;
- I am of sound mind;
- I am not or have not been suspended from membership of the Association for any reason;
- I am not a paid official of the Association;
- I am not prohibited by law from being a Director;

### Eligibility declarations part 2

I am not suspended from being a Licence Holder or otherwise have not been suspended from the Association for any reason in the last four (4) year period (such periods commence on the expiry of that person's suspension from the Association.)

Signature:



Date:

## DEADLINE

Nominations must be received by

**5.00pm on  
TUESDAY,  
7 NOVEMBER 2017**



- You can also send the completed form via email to [bj@uk-engage.org](mailto:bj@uk-engage.org)
- Or if you prefer you can post the signed, completed form to:  
British Judo, UK Engage, Image House, 10 Acorn Business Park, Heaton Lane, Stockport SK4 1AS.