

**CONFIRMED**  
**MINUTES OF THE MEETING OF COUNCIL**

**HELD ON SATURDAY, 1 APRIL 2017**

**AT 10.00 A.M**

**BJA CENTRE OF EXCELLENCE – GEORGE KERR SUITE**

**University of Wolverhampton, Walsall Campus, Gorway Road,  
Walsall, West Midlands, WS1 3BD**

Present :	George Kerr CBE, 10 <sup>th</sup> Dan, President, Chair	(GK)
	Andrew Scoular, CEO	(AS)
	Richard Barraclough, Vice President	(RB)
	Rowena Birch, Vice President	(RBi)
	Mick Leigh, Vice President	(ML)
	Brian Davies, JP, Vice President	(BD)
	Tony Sweeney, Vice President and Universities Judo	(TS)
	David Allen, Western Area	(DA)
	Darren Dean, Welsh Judo Association	(DD)
	Ronnie Scott, Northern Area	(RS)
	Harry Holt, North West Area	(HH)
	Jim Mackenzie, Army Judo	(JM)
	Alan Stanbra, Yorkshire/Humberside Area	(AS)
	Barry James, Southern Area	(BJ)
	Ray Taylor, Eastern Area	(RT)
	Matthew Clempner, Police Sport UK	(MC)

**I. Welcome & Apologies**

Apologies were received from :

- Bill Berry
- Nadia Minardi
- Samantha Lea Smithson
- Nick Fletcher
- Roger Houston
- Robin Newett
- Denise Oates
- John Thacker
- Colin Draycott
- Simon Smith

George Kerr formally opened the meeting outlining the need for the meeting following the EGM 2 weeks ago and stated how important it was to establish the new Council and nominate individuals for the Nominations Panel in the lead up to the new Governance Code. He also reiterated how important it was we fulfilled this code as it would have a significant impact on any government funding that the British Judo would bid for.

## 2. **Respects for Friends and Colleagues who have Passed Away**

Prior the meeting starting, the President read out a number of individuals who had passed away, these were:

- Jean McNaughton (Croydon Judo Club)
- Martin Lewis (Budokwai)
- Peter Leversidge (South Yorkshire)
- Ray Roberts (Southern Region)
- Barry Smith (Plymouth)

There was a one minute silence held in respect of these individuals.

## 3. **Minutes of the Council Meeting held on 5 November 2016**

The Minutes from the meeting held on 5 November 2016 were accepted as an accurate and true record of events.

### 3a. **Matters Arising from the Minutes held on 5 November 2016**

Alan Stanbra raised 2 issues:

- (1) Follow up on the numbers that were within the annual report. A Scoular clarified that the membership numbers were the correct numbers for the Auditors and that the ones that were produced for the Development Report were actually the net numbers that reflected pure membership of the English club as there are a number of Scottish, Welsh and Irish Coaches that were on the system. Also, in addition because the numbers are taken at particular points in time there will be slight variation. A Scoular provided assurance that next year we would ensure that the numbers submitted to the Auditors and to the Annual Report would be as of the same date and, therefore, should be the same figure. A Scoular also reported that he informed Nick Fletcher post Council Meeting at the Annual General Meeting of this information.
- (2) The item regarding the KYU grades on page 61. This was a typographical error in the Annual Report. It was a carryover from the Mon grade number and this was corrected, however, it was correct in the report on page 11.

There were no other matters arising from the Minutes of 5 November 2016 and the meeting continued.

## 4 **Update on the Resolutions of the EGM 2017**

A Scoular gave an update on the outcome of the EGM held on 18 March 2017 which had necessitated the calling of the Council Meeting today, 1<sup>st</sup> April 2017. A Scoular circulated a copy of a draft action plan for implementation of the Governance Review 2020 and drew attention to the changes that affect the Council and those are that:

- We clarified the role of the Councillors an oversight body on behalf of the membership and provide advice on the grassroots of the sport and acting as ambassadors.
- The Council meetings would be increased to hold 4 council meetings per annum which would include the AGM in November.

- The Council terms would now be similar to that of the Board as in each member would be appointed or elected for an initial 4-year term and eligible for 1 further term.
- The other element for the Council that needed to be ensured was that no Board Members would be on the Council and no party can serve on both at the same time.
- In addition, the key element was that the Board should appoint 3 persons for the Nominations Panel and this was the main reason for the meeting today.

#### 5. **Appointment of Panel to Nominations Panel** (*presentation attached*)

A Scouler made a short presentation highlighting the key elements that were requested from the individuals on the Nominations Panel and highlighted that it would be a significant time element required for the 3 members in their current situation of high recruitment for the Board and Council and Commissions. As regards the Nominations Panel representation, it was felt that the President, as the Chair of the Council, be a representative on the Nominations Panel together with a Vice President and one of the elected Members to the Council.

After a great deal of discussion, it was felt that there should be 3 representatives plus 2 reserves in case of unavailability.

George Kerr as President would be the President attending. George Kerr recommended that Brian Davies would serve as the Vice President on the Nominations Panel based on being one of the more Senior Vice Presidents. He also served as a past Vice Chair of the Association and sat on the Governance Review Panel together with his Board and business experience would make him an obvious candidate to serve. This was agreed by the Council and subsequently the Council then nominated Rowena Birch as reserve Vice President to cover for Brian if in any eventuality due to the high volume of activity for the Nominations Panel would stand in his place if unavailable.

The next person was the Elected Person. Harry Holt from the Northwest nominated Ronnie Scott from the Northeast as the Elected Member for this position and this was agreed by the Council. Barry James was nominated and accepted as the reserve person for Ronnie Scott in any instance where Ronnie was unable to attend any of the recruitment opportunities.

A Scouler then highlighted the key elements of recruitment that needs to go ahead:

- (1) Recruitment of the new Chair and noted that the job advert and job description had been put on the BJA website on Friday 31 March 2017 with a closing date of 23 April 2017. This would then be followed by a selection panel to shortlist and then an interview panel to appoint for recommendation to the Board on the 9<sup>th</sup> May.
- (2) Following the Chair, we have to appoint 2 Independent Directors and as we have done a significant recruitment drive prior to the changes in the constitution, there were 17 notes of interest and applications for these positions and the Nominations Panel would review these 17 and interview and hopefully recommend 2 people to sit on the Board as soon as possible.
- (3) We would call for nominations for the England Areas Director which is now up for appointment and this would be followed by a short listing and sent to England Clubs to vote.
- (4) The appointment of an Elected Director and that process would start in May/June and we would advertise shortly for that position so that the panel can ensure that appropriate people are put forward to the GB membership for the voting in July/August which would then take effect from November 2017.

## 6 Governance Action Plan Update

A Scoular circulated a copy of the Nominations Panel Terms of Reference which would be up for comment and review but also the need for the review of all the panels and commissions terms of reference and that a small working group would be formed and requested that 2 individuals from the Council sit on this working group to ensure that the Council has a significant input to the terms of reference to all the strategic panels and commissions.

The Council nominated Rowena Birch and Harry Holt as the two people to sit on this working group and A Scoular would be writing to them shortly with details.

**Action: AS**

Finally, it was highlighted that the Council would need to meet on 4 occasions, the dates of which were suggested as:

Council Meeting & Quarterly Review Meeting of the Board:	Saturday 15 July 2017
Council Meeting and Annual General Meeting:	Saturday 11 November 2017
Council Meeting (to avoid Paris Grand Slam Event):	Saturday 24 February 2018
Council Meeting:	Saturday 12 May 2018

A Scoular also highlighted that we need to review not only the Council terms of reference but also the time limits of the Council Members and this needed to be passed on to the areas and representative organisations so that they can follow up on this. However, he felt that this would be an appropriate discussion for the first meeting on Saturday 15 July.

## 7 Any Other Business

Alan Stanbra brought up a number of comments regarding the changes to the governance which had been agreed and passed at the EGM on 18 March 2017.

There being no further business, the meeting closed at 11.30 a.m