# ROLE DESCRIPTION - Head Junior Coach

**Name of coach**:

**Responsible to:** Club Management Committee

**Main Duties**

* To take full responsibility for the clubs junior coaching sessions
* To prepare progressive and appropriate coaching sessions
* To carry out Risk Assessments as required prior to each session
* To work with club assistant coaches in the preparation and running of each session
* To monitor the Technical progress of participants within each session
* To provide fun, safe and high quality sessions
* To ensure child welfare and safety is considered a priority at all times
* To adhere to club policies and procedures at all times
* To maintain communication with other committee members and ensure young people are made aware of whom their Welfare Officer is
* To attend committee meetings to feedback on participant progress and other club matters
* To act as a role model for other coaches, players and volunteers within the club

As a club coach you are responsible for ensuring your coaching award is kept up to date and that you are delivering only activities that you are competent and insured to deliver.  Holders of a valid British Judo Associations (BJA) coaching Award have public liability insurance cover from the BJA whilst delivering authorised activities and systems.

Coaching award are only valid if the holder has:

- Current membership of the BJA, JudoScotland, Welsh Judo or NIJF

- A DBS enhanced disclosure that has been completed in the last three years

- Attended a First Aid Course within the last three years

- Attended a Safeguarding and Protecting Children Course in the last three years

British Judo Associations Coaches are expected to undertake a process of continued training and education.

Coach awards are renewed every three years on condition that the coach has met all of the necessary requirements."

**Signed Head Coach: Date:**