## GUIDANCE NOTES FOR COMPLETING PROMOTION



## APPLICATION TO 7TH DAN AND ABOVE

The following notes have been compiled in order to assist BJA judokas of 6<sup>th</sup> Dan and above in their application for 7<sup>th</sup> Dan and above and should be read in conjunction with the notes on the application form pages I-6. These promotions are awarded by the EJU or IJF in accordance with the information detailed on the IJF application form and on the recommendation of the BJA Chairman.

- I. Applicant should first read pages I-6 of the application form.
- 2. Applicant should then complete pages 7 and 8 add their photo and digitally sign the application.
- 3. The category claimed (A, B C or D) must be in line with activity carried out since last promotion and is detailed on page 4.
- 4. All information that you supply is useful, but the BJA recommendation will largely be based on activity since last promotion. Therefore, it is important that the information on recent activity is on the application form with dates of that activity.
- 5. Applicant must ensure they are of the correct age in accordance with detail on page 5.
- 6. Any further information that you may feel is relevant can be supplied on a separate document or CV.
- 7. The Kata criteria as stated on the application form "is knowledge of 6 Kodokan Kata". It is possible that applicants may not fully meet this criteria, this will not exclude them from being considered provided the other criteria are fully met. The minimum acceptable would be "knowledge of four Kodokan Kata" for their application to be considered. Proof of knowledge claimed must be supplied and this can be by certificates of official BJA course attendance or examination.

The completed application form should be saved in the same format (not converted to PDF) as there will additional information added by BJA. Application form should then be sent by e mail to National Promotions and Grading Manager - Dave Horton-Jones at <u>dave.hortonjones@britishjudo.org.uk</u>

Receipt of application will be confirmed and after verification of the information supplied and that the criteria has been met, the application form will be passed to the Promotions Commission together with an appointed member of the High Grade Review Panel (HGR), who before making any deliberation, will seek the opinion of the complete HGR Panel. After the Commission recommendation and on BJA Chairman's approval, the application will be sent to the EJU, the BJA will pay all EJU fees. Applications for 8<sup>th</sup> Dan and above will then be forwarded by the EJU to the IJF.

Should an application be rejected by the BJA, EJU or IJF, the National Promotions and Gradings Manager will inform the applicant and provide feedback on reasons for rejection.